

John Goodman

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Ms. Tamera Brown
Director of Operations
Paramount Events
1750 W. Lake St.
Chicago, IL 60612

Dear Ms. Brown:

I am a hospitality management student currently enrolled at Kendall College and am seeking a three-month events management internship with an upscale catering company starting in April. I am interested in your company, as I admire your commitment to providing delicious food, exceptional service, and creating memorable culinary moments to every guest.

I have had the pleasure of attending an event that was catered by Paramount Events, and was really taken aback by the level of service provided. I am passionate about providing quality service to people. I have over five years of industry experience and would like to utilize my experience and education from Kendall at your catering company. If given the opportunity to work with your team, I would dedicate myself to providing unparalleled service for which you are known.

I would like to schedule an interview to discuss my qualifications. Please contact me at your earliest convenience. I look forward to hearing from you. Thank you for your consideration.

Sincerely,

John Goodman

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