

National Louis University Counseling Association (NLUCA)
12/3/2019
Meeting Minutes

Present:

In-Person:

Anna Marie Yates, *Faculty Sponsor*

Ali Mayer, *Vice President*

Erma Hill, *President*

Via Zoom:

Regina Verhelst, *Secretary*

April Atwood, *Lisle Graduate Assistant*

Baheia Ahmad-Derweesh, *Faculty Member*

The meeting was called to order at **3:00pm**

1. Approval of Minutes from Last Meeting

- a. Minutes approved as read.

2. Open Issues

- a. Care Fair exhibitors
 - i. Regina to reach out to Lisa Mandl for previous exhibitors
 - ii. All students welcome to reach out to internship sites
 - iii. Ali reached out to Hector Zavala
- b. NLUCA gavel
 - i. Anna Marie to reach out to university to see if we can use NLUCA budget to purchase gavel, then will pass information along to Candy Lindgren, NLUCA treasurer
- c. Ali and Regina to confirm reaching out to other NLUCA reps
 - i. North Shore Representative – Colleen McShane
 - ii. Membership Chair – April Atwood
 - iii. Alumni Representative – Molly Prout will reach out to others in her cohort, Ali is still waiting to hear back
 - iv. Lisle Representative – April will reach out to classmates
- d. Professional Development Program-January 29, 2020 at 5:30-7:30pm North Shore Campus
 - i. Anna Marie applying to award 1.5 CEUs to attendees
 - ii. Presentation outline attached to minutes
 - iii. Check on preparing a Zoom meeting as well
 - a) Hector to provide meeting number
 - b) Ali to set up Zoom at event

3. New Business

- a. Care Fair February 8, 2020 9a – 1pm
- b. Volunteers for the Care Fair
 - i. Registration table, refreshments,
 - a) Coffee, evaluations, simple lunch (e.g. boxes from Panera)
 - a. Ali to price out lunches
 - ii. April Atwood able to stay all day to volunteer
 - iii. Volunteers to arrive at 8:30 am
 - a) Remind that they don't have to pay for table
 - b) Ali will create a flyer that can be circulated to potential exhibitors

4. Next Meeting: January 7 at 3 pm, same locations

- a. On-Campus Locations:
 - NLU Wheeling, Room 310
 - Zoom: <https://nl.zoom.us/j/662315314>
 - Phone: (646) 558-8656
 - Meeting ID: 662 315 314

Meeting concluded at **3:28 pm**

Minutes respectively submitted by Regina Verhelst