

National Louis University Counseling Association (NLUCA)

1/7/2020

Meeting Minutes

Present:

In-Person:

Colleen McShane, *Member*

Ali Mayer, *Vice President*

Anna Marie Yates, *Faculty Sponsor*

Via Zoom:

Regina Verhelst, *Secretary*

April Atwood, *Lisle Graduate Assistant*

Baheia Ahmad-Derweesh, *Faculty Member*

Erma Hill, *President*

Carol Briggs, *Chicago Graduate Assistant*

The meeting was called to order at **3:01pm**

I. Roll call

II. Approval of minutes from last meeting

Minutes approved as read.

III. Open issues

a) Care Fair, Saturday, February 8, 9 am – 1 pm at Wheeling campus

a. April will create the flyer for Care Fair

i. Regina sent a previous flyer as an example to April

ii. Goal to have flyer complete by January 20

iii. Send a copy to Anna Marie when complete and it will be distributed in class

b. Ali confirmed that Rago & Associates, Saleh House, AMITA, Center for Discovery, Center for Emotional Wellness, and Rogers Behavioral Health have confirmed attendance.

c. Ali will work with Anna Marie to research pricing for lunch

- d. Anna Marie will confirm enough room for all exhibitors
- e. Anna Marie will follow up on speaker, Kit Bollinger, and equipment
- f. Set up will begin at 8:30 am, program begins at 9 am, ends at 1 pm
- g. Carol Briggs, Colleen McShane, April Atwood will volunteer. NLUCA Exec board will be in attendance as well.
- i. Sign in, set up, lunch, clean up

b) Regina reach out to Lisa Mandl for previous exhibitors

- a. Regina has list of previous exhibitors and resources.
- b. Regina reached out to OMNI, Zacharias Center, MaineStay, Compass and NW Casa. Will follow up next week.

c) Professional Development Program – January 29, 2020 at 5:30 pm – 7:30 pm North Shore Campus

- a. Attendees do not need to register
- b. Regina will draft email with information to be circulated to counseling program staff/students/alumni and ask Jason to send out Zoom invite
- c. Anna Marie is finalizing CEUs
- d. Anna Marie to confirm room and Zoom capabilities

d) Anna Marie confirm if funding available for NLUCA Gavel

- a. Regina will purchase gavel and bring to January 29th event

e) Ali and Regina to confirm reaching out to other NLUCA reps.

- a. Colleen McShane – North Shore Campus Rep
- b. Carol Briggs – Chicago Campus Rep
- c. April Atwood – Membership Chair
- d. April will reach out to Lisle classmates to find a Lisle Campus rep.
- e. Ali will reach out about Wheeling campus rep

f) Alumni Representative – Molly Prout reach out to cohort

- a. Ali reached out, has not heard back

- b. April or Regina can be Alumni Rep after June 2020

IV. New business

- a) Renee Bach from AMITA can sponsor additional events at NLU
- b) Anna Marie will follow up with Student Experience Rep, Tribuana Jones
- c) Was scheduled to attend today's meeting
- d) Student experience has a Winter Involvement Fair coming up

V. Next Meeting is Tuesday, February 4, 2020, 3-4 pm,

On-Campus Location:

NLU Wheeling, Room 310

Zoom: <https://nl.zoom.us/j/662315314>

Phone: (646) 558-8656

Meeting ID: 662 315 314

VI. Adjournment – The meeting was adjourned at 3:42 pm

Minutes respectively submitted by Regina Verhelst