



NATIONAL
LOUIS
UNIVERSITY

INT 101

New Student Orientation

Course Information

Course Length: 16-JAN-23 - 26-MAR-23

Credit Hours: 0

Campus: On-line

Catalog Description: Students will use the online platform to complete activities that apply principles, concepts, and techniques of the online platform. Students will learn to recognize various approaches to seeking assistance for help and strategies to increase student effectiveness. With peers, students will discuss various strategies of success while examining the university expectations and student resources. Pre-requisite(s): None. Co-requisite(s): None. 0 quarter hours

All of this information down to the section in red that is optional is populated directly from Banner and may not be edited after the term starts. Campus-based course meetings will display, as applicable.

This is an **OPTIONAL** area that Simple Syllabus Designer Users and/or Faculty can fill in for a course that should show up in the syllabus, but that are not already present in D2L through a course template. Examples might include required accreditation language, a description of clock hours, etc.

Instructor Information

Name: Renee Judd

Title: Professor

Pronouns: She, her, hers

Email: RJudd@nl.edu

Phone: 1-312-261-3414

Office Hours: Thursday noon Central

Faculty name and email are populated directly from Banner and may not be edited, the rest can be entered by Faculty. Pronouns, Response Time, Grading & Feedback, and Additional Information are optional, but highly suggested. Faculty phone and office hours are required fields.

Note: this is a test course so many people are showing up here, in a 'live' course, only the faculty assigned above "0" load will show up.

Response Time: 1 day

Grading and Feedback: 1 week following due date

Additional Information: I am the sysadmin

Name: John Mazariegos

Email: jmazariegos@nl.edu

Phone: 411-123-4567

Office Hours: 1-2pm

Name: Susanna Chan

Email: schan5@nl.edu

Phone: 111-222-3333

Office Hours: 24/7

Name: Bettyjo Bouchey

Email: bbouchey@nl.edu

Phone: 111-222-3333

Office Hours: 24/7

Name: Suzanna Schoenleber

Title: SS

Email: Suzanna.Schoenleber@nl.edu

Phone: 222-345-5678

Office Hours: All the time

Response Time: ASAP

Name: Jon Oelke

Email: joelke@nl.edu

Phone: 111-222-3333

Office Hours: 24/7

Name: Joy Chen

Email: schen11@nl.edu

Phone: 222-222-2222

Office Hours: 2:00pm - 2:00am

Required Text(s) and Materials

Please visit the [Virtual Bookstore](#) for the specific textbooks and materials for this course.

[View Course Materials](#)

Direct links to NLU bookstore links for the specific course.

Optional Resources and Materials

This is an **OPTIONAL** area that Simple Syllabus Designer Users and/or Faculty can fill in other resources or materials for a course that should show up in the syllabus, but that are not already present in D2L through a course template.

Expected Course Practices

This is a **REQUIRED** area that Simple Syllabus Designer Users and/or Faculty can fill in related to late policies, attendance, etc. Colleges that sent in their templated language will see that text auto-populate in "live" courses. It is still editable by Faculty as it always has been.

Academic Honesty

We subscribe to the principle that academic quality and a productive learning environment are inextricably linked to academic honesty. It is expected that all material submitted as part of any class exercise, in or out of class, is the actual work of the student whose name appears on the material or is properly documented otherwise.

Please visit the full policy on [Academic Honesty](#) for more information.

Not editable by colleges or faculty.

Course Schedule and Assignments

Due Date	Assessment Name	Assessment Type	Points
2/26	Module 2 Discussion: Reflection: Generational Leaders	Discussion	20

This entire section is populated by D2L - it will be BLANK if Due Dates are not entered in the live section. It is not editable in Simple Syllabus, but changes in D2L will reflect here dynamically. Note that students can print syllabi when they are published, so due date changes should be communicated out via out in other ways. Note: formatting is not perfect in PDF form, it displays nicer 'live' in D2L.

Due Date	Assessment Name	Assessment Type	Points
2/26	Module 2 Assignment: Generational Differences Presentation	Assignment	50
3/1	Module 3 Assignment: Original Interview Design	Assignment	50
3/10	Module 3 Discussion: Reflection: Workplace Communication	Discussion	20
3/15	Module 4 Assignment: Personal Interviews	Assignment	50
3/22	Module 5 Assignment: Blog Post: Dos and Don'ts of Multigenerational Workplace Communications	Assignment	50
3/29	Module 6 Assignment: Social Synchronicity	Assignment	50
3/31	Syllabus test	Quiz	0
4/3	Module 7 Assignment: Diversity, Equity, and Inclusion	Assignment	50
4/10	Module 10: Final Project Teaser Presentation	Assignment	100

Due Date	Assessment Name	Assessment Type	Points
4/10	Module 10: Final Project	Assignment	200
4/30	Module 4 Discussion: Reflection: Consider Your Onlyness	Discussion	20
	Module 9 Class Meeting Agenda Prep	Discussion	20
	JGJHG	Discussion	
	Module 8 Class Meeting Agenda Prep	Discussion	20
	Cyber Cafe	Discussion	
	Module 7 Class Meeting Agenda Prep	Discussion	20
	Module 10 Discussion: Reflection: Generations, Onlyness, and Perennialism	Discussion	20
	Module 5 Discussion: Reflection: Social Awareness	Discussion	20
	Prob 1	Discussion	
	Module 6 Class Meeting Agenda Prep	Discussion	20
	Module 10 Class Meeting Agenda Prep	Discussion	20
	asdf	Discussion	

Due Date	Assessment Name	Assessment Type	Points
	Module 2 Class Meeting Agenda Prep	Discussion	20
	Questions	Discussion	
	Module 1 Discussion: Reflection: What Do You Meme?	Discussion	20
	Module 8 Discussion: Reflection: Qualities of an Effective Leader	Discussion	20
	Module 9 Discussion: Reflection: Virtual Workplaces	Discussion	20
	Introductions	Discussion	
	Module 5 Class Meeting Agenda Prep	Discussion	20
	Module 3 Class Meeting Agenda Prep	Discussion	20
	Module 7 Discussion: Reflection: Multigenerational Mix	Discussion	20
	Module 4 Class Meeting Agenda Prep	Discussion	20
	Module 6 Discussion: Reflection: Multigenerational Workplaces	Discussion	20

Description of Major Assessments

This is an **OPTIONAL** area that Simple Syllabus Designer Users and/or Faculty can fill in other resources or materials for a course that should show up in the syllabus, but that are not already present in D2L through a course template. **Remember**, that one of our objectives is to not duplicate information in the syllabus that is already present in a course template so that we have one place to make updates to (and thereby eliminates the need for faculty to compare a template with a syllabus as well).

Grade Scale

Final Percentage	Letter Grade
90-100%	A
80-89%	B
70-79%	C
60-69%	D
<60%	F

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Technology Requirements

Students should possess basic computer literacy skills and have access to technology that supports their learning. The University's Technology and Student Computer Literacy requirements are available on the [Learning Management Systems \(LMS\) Student Resources](#) page under "Getting Started With D2L". Students are expected to install [Microsoft Office Suite](#) for use in coursework.

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Inclusive Learning

National Louis University affords equal opportunity to all qualified persons regardless of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin, disability, political beliefs, marital status, military status, and nature of a military discharge.

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In accordance with the Americans with Disabilities Act, Section 504, and University policy, we work hard to ensure that all facilities and programs are accessible to all

learners. For information about accessibility or to request services, contact the Office of Disability & Access Services.

To fulfill our mission and commitment to our learners, procedures have been established to foster open communication and to ensure we drive continuous improvement by focusing on service excellence. Please Let Us Know by contacting the Office of Student Affairs for information on filing Academic Appeals & Grievances, Incident Reports, and other related matters that require confidential and expeditious resolution. For gender based discrimination or sexual misconduct related complaints, anyone may contact the University's Title IX Coordinator: Dr. Danielle Laban at dlaban@nl.edu.

Student Well-being

You may experience situations or challenges that can interfere with your learning and personal well-being as a student such as strained relationships, stress, housing insecurity, hunger, substance-related problems, feeling down, or loss of motivation. NLU has many resources to help with these or other issues you may experience. Free, confidential mental health and wellness services are available at counseling@nl.edu. Assistance with personal difficulties, including hunger and housing instability, is available by contacting the NLU Pantry at thrivecenter@nl.edu.

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Religious Holiday Observances

National Louis University is committed to respecting cultural and religious diversity. Therefore, faculty members and students should make reasonable efforts to provide alternative means to meet academic requirements when conflict arises between religious observances and those requirements. Whenever feasible, students should be given an opportunity to make up, within a reasonable time, any academic assignment that is missed due to individual participation in religious observances. Similarly, faculty members also retain the right to religious observance and, therefore, faculty members may reasonably alter the traditional schedule of class meetings, assignments and other academic events.

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Helpful Links

[24/7 Helpdesk](#) | [Learning Support](#) | [Career Bridge](#) | [Library](#) | [Advising & Coaching](#) |
[Counseling & Wellness](#) | [Student Life](#) | [Food Pantry](#) | [Student Rights](#)

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What you did NOT see in Simple Syllabus and why:

- 1) Course Learning Objectives (CLOs). CLOs will not be displayed in Simple Syllabus because they are already documented in D2L via course templates and are not required syllabus sections. Having one location for CLOs also ensures we are always communicating the accurate CLOs to students and we have no discrepancies between sources.
- 2) University Level Outcomes (ULOs). ULOs are provided in the College Catalog and are not required syllabus sections. Similarly, one location for this documentation is more sustainable and ensures accuracy.
- 3) Course Schedule & Assignments. This section still exists, but in a simplified way that does not duplicate all the learning materials to reduce inaccuracy and the need for faculty to cross-check during course set-up. Further, since the due dates come directly from D2L via faculty entry, the schedule of assignments and their due dates are always accurate and with the added benefit that they also show up in the Student's D2L calendar (where they can then see all their courses and due dates in one place). **Note:** not all faculty have consistently used due dates in D2L, but this is now an important aspect of course set-up and replaces the need for manual entry into a syllabus - moving that action into D2L with the additional benefits stated above.

All other areas on the legacy syllabi templates were not editable in the past, so there are no changes to that access, but the language has been updated to reflect current policy and needs of those university departments. University department leaders will review those areas annually and will have the opportunity to update language as-needed at any time.