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**NATIONAL
LOUIS
UNIVERSITY**PROFESSIONALS WHO ACHIEVE.
PEOPLE WHO INSPIRE.www.nlu.edu
888.NLU.TODAY (658.8632)

Annual Break Request

This form must be completed before taking your annual break or withdrawing from courses at National Louis University. If you are currently registered for this term, you must contact your advisor to get dropped from your courses. You may be responsible for all or part of your tuition.

Please complete this form and return it to the Office of International Student and Scholar Services.

Last (family) name

First (given) name

Email

Program

Student ID

Phone number**Effective dates of leave:**

(check NLU Academic calendar for dates of term)

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Are you remaining in the U.S.? (Circle one)

YES

NO

If you are remaining in the U.S. for your break period, you MUST secure your own Health Insurance. NOTE: When not registered for credits, the NLU insurance will not be applied.

If no, when do you plan to return?

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You are expected to resume full-time studies when you return for the
WINTER SPRING SUMMER FALL (*circle one*) quarter.

Academic advisor signature

Date

Housing Director Signature (if applicable)

Date

Student signature

Date