

Informed Consent Survey

My name is _____, and I am a _____ at National Louis University. I am asking you to participate in this study, **“Place Research/Study Title Here”**, occurring from **MM-YYYY to MM-YYYY**. The purpose of this study is to understand how new (first year) induction mentors working with first and second year teachers in high need schools develop a mentoring practice. This study will help researchers develop a deeper understanding of coaching that can guide ongoing professional development and contribute to the body of coaching literature. This form outlines the purpose of the study and provides a description of your involvement and rights as a participant.

By signing below, you are providing consent to participate in a research project conducted by _____, assistant professor, at National Louis University, Chicago.

Please understand that the purpose of the study is to explore the process and impact of induction coaching and *not* to evaluate coaching or teaching. Participation in this study will include:

Completion of two surveys:

Survey 1 will be sent to your school address during (time frame for survey distribution, for example the first week of November 2019) and is expected to take approximately 30 minutes to complete.

Survey 2 will be sent to your school address during (time frame for survey distribution) and is expected to take approximately 15 minutes to complete.

Your participation is voluntary and can be discontinued at any time without penalty or bias. The results of this study may be published or otherwise reported at conferences, and employed to inform coaching practices at XXX but participants' identities will in no way be revealed (data will be reported anonymously and bear no identifiers that could connect data to individual participants). To ensure confidentiality the researcher(s) will secure the completed surveys in a locked cabinet in their university office; the data file of compiled results will be kept in a password protected folder on an internal university workspace. Only XXXX will have access to data.

There are no anticipated risks or benefits, no greater than that encountered in daily life. Further, the information gained from this study could be useful to the XXXXX and other schools and school districts looking to initiate or refine induction coaching.

Upon request you may receive summary results from this study and copies of any publications that may occur. Please email the researcher, XXXX at XXXX to request results from this study.

In the even that you have questions or require additional information, please contact the researcher, XXXXXX, email, phone.

If you have any concerns or questions before or during participation that has not been addressed by the researcher, you may contact [[graduate students insert chair's information here](#)], the IRB Chairs of NLU's Institutional Research Board: Dr. Shaunti Knauth; email: Shaunti.Knauth@nl.edu; phone: (312) 261-3526; or Dr. Carla L. Sparks; email: CSparks3@nl.edu; phone: (813) 928-6889. IRB Chairs are located at National Louis University, 122 South Michigan Avenue, Chicago, IL.

Thank you for your consideration.

Consent: I understand that by signing below, I am agreeing to participate in the study (*STUDY NAME*). My participation will consist of the activities below during *XX time period*:

(briefly list participation activities as in example below):

Completion of two surveys, with survey 1 taking approximately 30 minutes to complete and survey 2 taking 15 minutes to complete.

Participant's Signature

Date

Researcher's Signature

Date