



Student Worker / Graduate Assistant Account Creation/Share Access/Special Request Form

Today's Date:

Requester/Contact Name:	Department:
Contact Ext. Phone:	Email Address:

Student Name (FirstLast):	Student N#:
Expiration Date:	Purpose of Request:

What is Needed?		
Computer Login	Email Account	Lync/SkypeForBus

Share Drive Access: I:\Folder1\Folder2\Folder3\	
Access Type: Read Only or Full	

Approved By:
Date:

PLEASE SIGN AND RETURN TO HELPDESK@NL.EDU